



Industry Advisory from the Building & Safety Department
**Elimination of the Acceptance of Checks in the Field
for Building Inspections**
May 1, 2014

The Building & Safety Department is discontinuing the policy of accepting payments in the field for building inspections.

Effective this May 1, 2014, all payments for Express, Callout and Special inspections will be required prior to the inspection. Payments can be made on our automated system via the phone **702-229-4677**, on the Web at: permits.lasvegasnevada.gov, or in person with the Cashiers on the first floor of the DSC (Development Services Center) at 333 N. Rancho Drive, Las Vegas, NV 89106. The hours of operation at the DSC are Monday-Thursday from 7:00 am – 5:00pm.

What forms of payment will be accepted on the phone and web?

- Credit cards & Debit cards (*Visa, MasterCard and Discover*)
- Checks (*please note you need the company tax ID; bank account number; routing number; and check number for payment with a check*)

What is the new process?

- Schedule your Express or overtime inspection with Dispatch at 702-229-6914.
- Dispatch will confirm your inspection time and add the fees to your permit.
- Fees can be paid immediately via the phone or web using your Key number (printed on your permit).
- No additional inspections will be allowed until all fees are paid.
- No Certificate of Occupancy can be issued until all the fees are paid.
- If the Express Inspection is for the final inspection, then the fees must be paid in advance before the inspection is confirmed.